

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT  
TRACKING NO.  
CM2644

## CONTRACTOR INFORMATION

Name: Ricoh/Copyfax  
Address: 8475 Western Way, Suite 100 Jacksonville FL 32256  
City State Zip

Contractor's Administrator Name: Richard Durant Title: \_\_\_\_\_  
Tel#: (904) 296-1600 Fax: (904) 296-7111 Email: richard.durant@copyfax.com

## CONTRACT INFORMATION

Contract Name: Lease/Maintenance and Supply Agreement Contract Value: \$6,950.88  
Brief Description: Lease and Maintenance and Supply Agreement for MPC4504EX at Yulee Yard; US Communities 4400003732  
Contract Dates : From: 12/26/18 to: 12/25/21 Status: X New \_\_\_ Renew \_\_\_ Amend# \_\_\_ WA/Task Order  
How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ XX Coop. \_\_\_ Other \_\_\_\_\_

## If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_  
New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

## APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. [Signature] 12-13-18 Road and Bridge  
Department Head Signature Date Submitting Department  
03400541-5440005
  2. [Signature] 12/14/18 03400541-5460205  
Contract Management Date Funding Source/Acct # ms
  3. [Signature] 12/18/18 12/17/18  
Office of Management & Budget Date
  4. [Signature] 12/20/18  
County Attorney (approved as to form only) Date
- Comments: \_\_\_\_\_
- Please add Funding Source

## COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature]  
Michael Mullin

12/26/18  
Date

RCVD COUNTY MGR  
14 DEC '18 PM 4:36

## RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)  
Copy: Department  
Office of Management & Budget  
Contract Management  
Clerk Finance



OCTOBER 30, 2018

**PROPOSAL  
FOR  
NASSAU COUNTY  
ROAD & BRIDGE**

RICOH MPC4504EX COLOR COPIER	\$ 121.44
PB33240 PAPER FEED UNIT	16.13
SR3210 FINISHER-STAPLER	20.73
BU3070 BRIDGE UNIT	2.15
PU3050 PUNCH UNIT	9.29
FAX OPTION M20	13.34

FEATURES: 45 PRINTS PER MINUTE  
SCAN-PRINT-COPY-FAX  
SORT-STAPLE-PUNCH

36 MONTH LEASE AT \$183.08 PER MONTH

U S COMMUNITIES 4400003732

**MAINTENANCE AND SUPPLY AGREEMENT**

TO INCLUDE ALL PARTS, LABOR, SERVICE CALLS AND  
SUPPLIES EXCEPT PAPER AND STAPLES. MONOCHROME  
PRINTS AT \$.0059 PER PRINT. COLOR PRINTS AT \$.045 PER  
COLOR PRINT.

Jacksonville ☎  
8475 Western Way  
Suite 110  
Jacksonville, FL 32256  
Phone: 904.286.1600  
Fax: 904.296.7111

Gainesville ☎  
605 NW 53rd Avenue  
Suite B  
Gainesville, FL 32609  
Phone: 352.336.1771  
Fax: 352.336.8131

Daytona Beach ☎  
480 Ferriss Blvd  
Suite L  
Daytona Beach, FL 32114  
Phone: 386.252.3282  
Fax: 386.252.0920

**RICOH**



**WWW.COPYFAX.COM**







# Ricoh Contract

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## Multifunction Devices/Managed Print Services

### Lead Agency:

Fairfax County, Virginia

### Contract Number:

4400003732

3 year, 5 month initial term, February 11, 2013 - June 30, 2016  
Option to renew for (6) additional (1) year periods or any combination thereof  
**The contract is renewed for three (3) years, effective July 1, 2016 through June 30, 2019**



### Contract Updates

Amendment 7 added to Contract Amendments on August 15, 2017

[REQUEST INFORMATION](#)

## Postings

No. of suppliers who responded to RFP: 3

### Posting Information:

U.S. Communities: Current Solicitations

Canadian MERX Public Tenders

Onvia Demand Star

Fairfax County

Association of Oregon Counties

State of Hawaii and Oregon

### Date Posted:

May 11, 2012 to June 19, 2012

May 11, 2012 to June 19, 2012

May 11, 2012 to June 19, 2012

May 11, 2012 to June 19, 2012

May 11, 2012 to June 19, 2012

May 11, 2012 to June 19, 2012

### Contract Documents:

[Contract Number 4400003732](#)

[Notice of Award](#)

[Contract Amendments](#)

[Master Lease Agreement](#)

[Equipment Sale and Maintenance Agreement](#)

### RFP Documents:

[RFP 2000000264](#)

[Attachment A](#)

[Attachment A 1](#)

[Attachment B](#)

[Attachment C](#)

[2000000264 Addenda](#)

[RFP Posting Document](#)

### Solutions

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11/29/2018

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## George Aviles

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**From:** George Aviles  
**Sent:** Thursday, December 13, 2018 1:39 PM  
**To:** Grayson Hagins  
**Cc:** Becky Bray; Shelley Caldwell (scaldwell@nassaucountyfl.com); Cameron Hansen; Jennifer Kirkland; Norma Jean Angeles (njangeles@nassaucountyfl.com)  
**Subject:** FW: 2 Contracts  
**Attachments:** 20181203073903487.pdf; 20181203073913571.pdf

Good Afternoon Grayson,

See below on 12-03-18, I answered funding questions about these two contracts (Attachments) to Shelley?

**George Aviles Jr., Office Manager**  
Nassau County Road & Bridge Dept Florida

I put those in an interoffice envelope to Road and Bridge on 11/29. I'm somehow guessing those weren't received?...

**Grayson Hagins**  
Contract/Purchasing Manager  
Nassau County Board of County Commissioners  
96135 Nassau Place, Suite 6  
Yulee, FL 32097  
[ghagins@nassaucountyfl.com](mailto:ghagins@nassaucountyfl.com)  
(904) 530-6040

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**From:** Jennifer Kirkland  
**Sent:** Thursday, December 13, 2018 1:33 PM  
**To:** George Aviles <[gaviles@nassaucountyfl.com](mailto:gaviles@nassaucountyfl.com)>  
**Subject:** FW: 2 Contracts

Is this what you are looking for?

Jennifer Kirkland  
904.530.6180

---

**From:** George Aviles  
**Sent:** Monday, December 03, 2018 8:17 AM  
**To:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Cc:** Becky Bray <[bbray@nassaucountyfl.com](mailto:bbray@nassaucountyfl.com)>; Cameron Hansen <[chansen@nassaucountyfl.com](mailto:chansen@nassaucountyfl.com)>; Jennifer Kirkland <[jkirkland@nassaucountyfl.com](mailto:jkirkland@nassaucountyfl.com)>; Brandi Jordan <[bjordan@nassaucountyfl.com](mailto:bjordan@nassaucountyfl.com)>; Norma Jean Angeles <[njangeles@nassaucountyfl.com](mailto:njangeles@nassaucountyfl.com)>  
**Subject:** FW: 2 Contracts

Good Morning Ma'am,

The funding code for CM2643 & CM2644



are the same, Accounts 03400541-544000  
& 03400541-546020.

**George Aviles Jr., Office Manager**  
**Nassau County Road & Bridge Dept Florida**

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**From:** Norma Jean Angeles  
**Sent:** Monday, December 03, 2018 7:48 AM  
**To:** George Aviles <[gaviles@nassaucountyfl.com](mailto:gaviles@nassaucountyfl.com)>  
**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** 2 Contracts

*Good morning George,*

*In your scan folder, see attached two (2) contracts as noted per Shelley.*

*Thank you.*

**Norma-Jean C. Angeles**  
*Road and Bridge Fleet Management*  
96161 Nassau Place  
Yulee, FL 32097  
Phone (904) 530-6178  
Email: [NJAngeles@nassaucountyfl.com](mailto:NJAngeles@nassaucountyfl.com)

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